

Caladenia Dementia Care Annual Report 2009-2010



Caladenia Dementia Care
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Caladenia Dementia Care

Strategic Plan 2008-2011

OUR VISION

To be a leader in the provision of services for people in our community who are living with dementia, and those who care for them.

OUR MISSION

Caladenia—providing superior services to enhance the quality of life for people living with dementia

OUR VALUES

- Respect/value all those who use the services
- Excellence of care
- Value staff and carers

OUR FUTURE DIRECTIONS

Our directions for the next five years fall into three key areas:

- Be aware of, and respond to community need
- Develop a sustainable organisation
- Maintain best practice now and into the future

Caladenia Dementia Care History

August 1983	Caladenia Day Centre opened in a villa unit at Walmsley Friendship Village, Kilsyth
October 1983	Program moved to: "Roseville", 47 Castella St, Lilydale (Original manse for Lilydale Baptist Church)
September 1985	Montrose Town Centre – Blue Room
May 1986	Montrose Town Centre – Library
February 1987	Montrose Church of Christ Church Hall
January 1988	State Government Home and Community Care (HACC) funding secured
March 1991	Lease signed for "Meadowbank House", 11 Hilledge Lane, Mooroolbark. Leased from Shire of Lillydale
April 1991	Official Opening by Councillor Len Cox, Mayor, Shire of Lillydale March 1996 Sunday Program (once a month) commenced
March 1998	Relocation into temporary premises – Melba Support Services, Harvey House, Roland Ave, Mt Evelyn
April 1998	Demolition of weatherboard section at rear of "Meadowbank House" commenced.
May 1998	Building of extension to "Meadowbank" House commenced.
September 1998	Moved into new extension – "Meadowbank House".
October 1998	Official Opening of Extension by the Hon Rob Knowles, Minister for Health, Minister for Aged Care
July 1999	Altitude Club – Isolated and Frail Aged Program, operating Wednesdays, commenced
June 2001	Official Opening of Garden Gazebo by Mayor, Shire of Yarra Ranges, Di Moore.
March 2003	Thursday dementia program extended with funds from Dept Veteran Affairs
September 2004	Business Plan completed for flexible overnight emergency respite
August 2006	Consultation process continuing for flexible overnight emergency respite
January 2007	Planning Application for overnight respite submitted to the Shire of Yarra Ranges
August 2008	Celebrated 25 years
September 2008	Adopted 2008 – 2011 Strategic Plan
April 2009	'Friday Fellas' Program commences
May 2009	VCAT approval for Respite
December 2009	Caladenia Day Centre Inc becomes Caladenia Dementia Care, a company limited by guarantee



Caladenia Volunteers 2009-10

Aileen Adam
Jean Bamford
Graham Barnett
Vicky Bover
Rhondda Burns
Betty Cary
Jared Cockayne
Debra Coleman
Pauline Faber
Josephine Flecknoe
Dorothy Gardner



Ron Gardner
Trevor Griffin
Peter Guinan
John Haysom
Barbara Higgs
Jean Hill

Michael Hodgson
Anne Ireland
Mal Ireland
Kate Jefferey
Barbara Jowett



Meredith Kent-Hughes
Irene Lacy
Bette Ann Leach
Kathy Lee
Cath Lloyd
Lorraine Lloyd
Shirley Lupton
Lauren McCoull
Denise Mills
Joan Pedler
Malcolm Pulford

Joy Purvis
Alicia Randell
Karen Redman



Doris Riley
Maureen Rowland
June Simmons
Joan Skate
Gay Sprigg
Betty Tibballs
Ann Van Bremen
Linley Wallis
Jeanette Watt
Roma Webb
Carole Worthington
Del Zwar

Without you, our volunteers, Caladenia's programs could not run. On behalf of the Board, staff and members we thank you for volunteering at Caladenia.



Donors 2009–2010

Our sincere thanks to the following people and organisations who contributed time and/or funds to assist Caladenia Dementia Care during the past financial year:

Athanaeum Theatre	Mrs Pauline Faber	Mooroolbark Theatre Group
Chirnside Park Rotary Club	Ms Christine Fyffe Member for Evelyn	Mrs Marlene Nicoll
CWA Mooroolbark Branch	Mr Neil Gardner	Mrs Ginta Orchard
CWA Mt Evelyn/Kilsyth Branch	Ron and Dorothy Gardner	Mrs Valda Palmer
Japara Neighbourhood House	Mrs Judith Gromann	Mr and Mrs Perkins
Mooroolbark Bowls Club	Mr John Hale	Mrs Pauline Perry
Faye and Bill Allen	Coldstream Hills Winery	Mr Rayner Preston
Mrs Sandra Armstrong	Mrs Sheila Harrison	Mr Nigel Preston DLA Phillips Fox
Nancy and Bart Bartholomew	Mr Bert Hasenleitner	Mr Malcolm Pulford
Mrs Bell	Mrs Nan Hawkes	Mrs Wallie Quittendon
Callemondah Trefoil Guides Vic	Mrs Alison Hewitt	Mr Shannon Reddaway
Mr Jim Blanksby	Mrs Cath Hill	Mrs Lynn Reddaway
Mr Bill Borton	Mrs Meryl Hodges	Mr and Mrs Riley
Mrs Glenda Bradshaw	Mrs Sheila Hughes-Gage	Dr Stella Robinson
Mrs Pat Bromiley	Mrs Marie Jackson	Faye and Frank Roche
Mrs Pat Carroll	Ms Kate Johnson	Hamish and Rosemary Russell
Mrs Joan Case	Ms Meg Johnstone	Mrs Ena Salkeld
Ms Judy Casper	Pat and Leo Koblar	Mrs Tina Savastio
Mrs Clorinda Catina	Mr Mario La Morticella	Ms Dianne Schubert
Mrs Margaret Chandler	Sandra and Cor Lefel	Mr Martin Sibbel
Mrs Sue Chisholm	Mrs Leolyn Lloyd	Les and Joan Skate
Mr Geoff Clark	Mrs Val Lowe	Alec and Nan Stevenson
Mrs Carole Coppen	CWA Kilsyth/Montrose	Lions Club of Lilydale
Mrs Carol Cramer	Mr Peter McCulloch	Mrs Alison Thomson
Mrs Jane Crawshaw	Mrs Edith McDonald	Mrs Linley Wallis
Mrs Jan Crouch	Mrs Sandra McDonald	Mrs Deborah Wallis
Mrs Margurite Cunningham	Mr Phil McDonald All Trails Bicycle Tours	Mr and Mrs J Wallis
Mrs Mabel Dalton	Mrs Ruth Meadth	Roger and Sally Ward
Mr Calvin Dash	John and Janice Merrillees	Mr Andrew Watson
Mrs Betty Desmond	Mr Scott Merrillees	Mr Ian While
Mrs Lauris Dixon	Mrs Denise Mills	Mrs Helen Williams
Mr David Duce	Mrs Rosemary Mosley	Mrs Josie Williams
Mr Derek Elmer	Mr Harry Moyle	Mrs Sarah Yeates
	Balwyn Financial Planning	Loretta and Frank York

Our thanks also to:

- Department of Health for continued funding
- Shire of Yarra Ranges for ongoing financial and practical support
- Alzheimer's Australia Victoria for partnership and training expertise

and of course the many other people and groups who support and believe in our work at Caladenia Dementia Care.

Caladenia's Committee of Management 1 July 2009 to 15 December 2009

Harry Moyle, President
Hamish Russell, Vice President
Lynn Reddaway, Secretary
John Hale
George Hume
Meg Johnstone
Patricia (Trish) Maggs
Andrew Watson
Sarah Yeates, Co-ordinator

Caladenia's Board of Directors 16 December 2009 to 30 June 2010

Harry Moyle, President
Hamish Russell, Vice President
Lynn Reddaway, Secretary
John Hale
George Hume
Meg Johnstone
Andrew Watson
Sarah Yeates, Manager (ex officio)



Harry Moyle



Hamish Russell



Lynn Reddaway



John Hale



George Hume



Meg Johnstone



Trish Maggs



Peter Stewart



Andrew Watson



Sarah Yeates

Caladenia's Life Members

1995	Betty Horsburgh
1996	Patricia (Trish) Maggs
1999	Anne Welsh
2001	Ray Caldwell (deceased)
2005	George Hume
2007	Bill Borton

Caladenia's Staff As at 1 October 2010

Margaret Allen
Bronwyn Baade
Ron Batrouney
Sally Bennett
Meredith Bubner

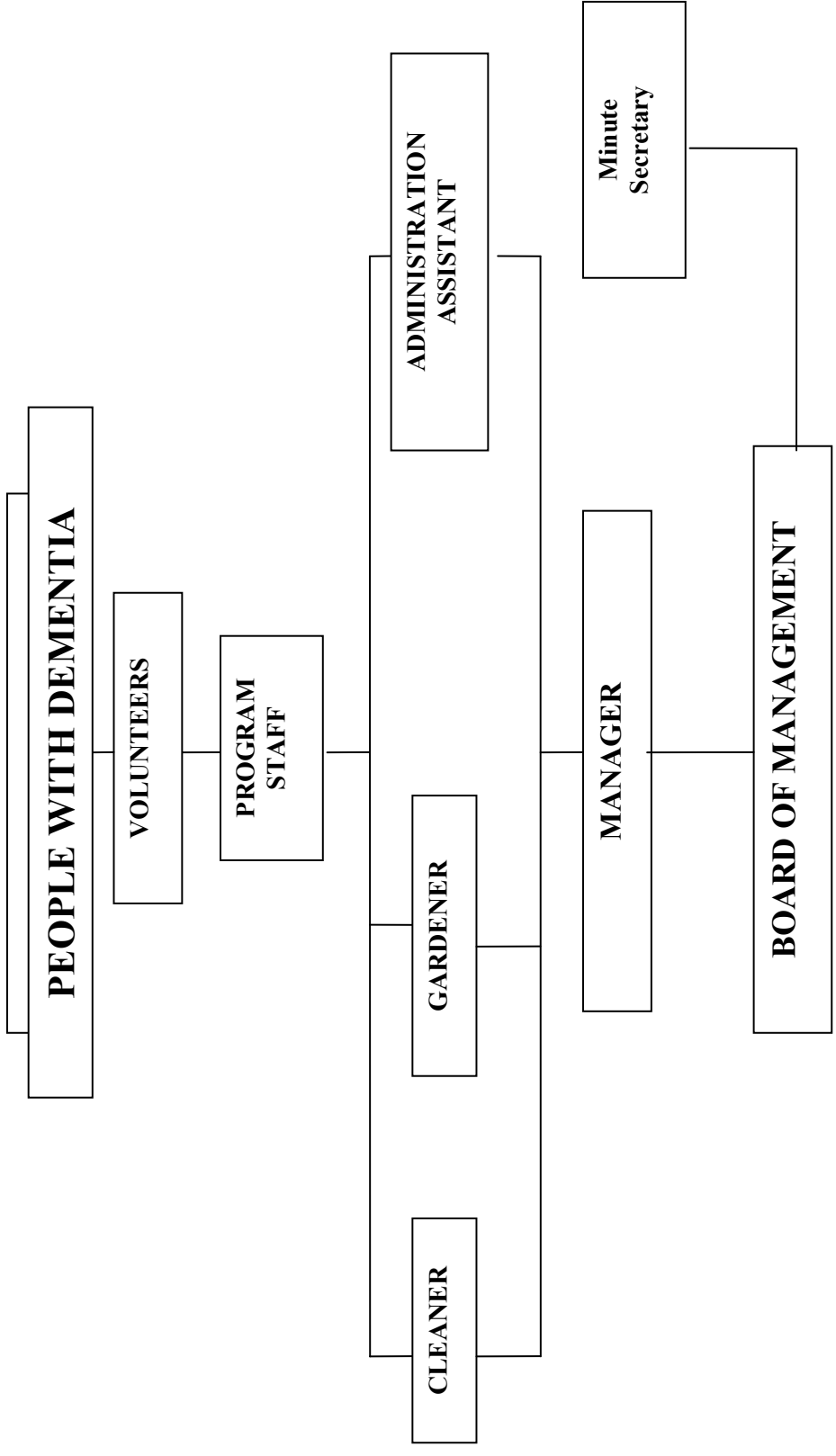
Derek Elmer
Joe Fitzgerald
Peter Garrecht
Alvina McCoy
Lynn Menhennitt

Lynne Skate
Sally Ward
Cheryl Watt
Jenny West
Sarah Yeates



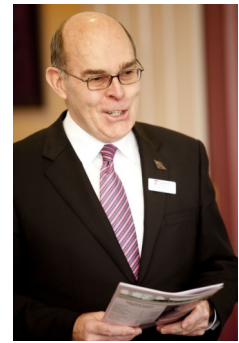
Caladenia's Board thanks its staff for their dedication to our members, their commitment to program excellence and their flexibility when required.
An organisation's staff are its biggest assets and Caladenia is no exception.

CALADENIA DEMENTIA CARE
Providing superior services to enhance the quality of life for people living with dementia



Report of Directors

Year ending June 30 2010



The directors of Caladenia Dementia Care (Company) present their report, including the financial statements, for the year ended June 30, 2010.

The financial statements have been prepared and will be presented in three parts by John Hale:

Incorporated Association results for the period July 1, 2009 to December 15, 2009; new Company from December 16, 2009 to June 30, 2010; and, a combined set of reports on the full year financial results of the entity.

John Hale will present the financial results of the combined entities for the 2009/10 financial year as this will provide members, and other interested parties, with a better comparison to prior year financial results.

This report will describe the operations of the Committee and Board over the financial year and our vision and strategy for the future.

Principal activities

Caladenia continued to provide quality day centre services to people living in our community with dementia. Also, it provided information, advocacy and support for carers. The Committee/Board spent considerable time in developing their vision for Caladenia to provide short term overnight and emergency respite for people living in the community with dementia.

Review of operations

Last year we were offered a privileged increase in our recurrent funding. We have expanded our programmes to utilise this extra funding. Financially the results can be seen in our increased level of recurrent funding and our increased level of wages and associated on-costs.

Our reaction to our extra funding exhibits Caladenia's commitment to provide services to our program participants utilising the financial resources available to us. Your Board of Directors remains committed to this strategy.

Several years ago we were again privileged to receive funding from the closure of two local institutions – Lilydale Bush Nursing Hospital and the Walking Stick Club in Mt Evelyn. These donations to Caladenia were specifically directed to endeavours to establish an overnight and emergency respite centre. In the last year we have spent \$39,018 on progressing this vision.

Directors

The details of your Directors are included in the financial reports. I wish to express my thanks to every one of them for their commitment of time, knowledge, experience and passion to Caladenia. Without their input we could not function as effectively as we do. The 2009/10 year was an extremely busy year for your Committee/Board.

Board members also act on committees of the Board and provide a direct contribution of their relevant skills, knowledge and experience to these activities.

Since the end of the financial year Meg Johnstone has resigned as a director. We will miss her wise counsel and experience.

Remuneration of directors/management

All of the directors of Caladenia are volunteers and as such do not receive any remuneration. Occasionally they are reimbursed for direct out-of-pocket expenses.

Corporations Law requires that we report to you the remuneration of key executives.

Report of Directors (cont)

The Board has made a decision that it would be inappropriate to disclose the remuneration of Caladenia's Manager. The Manager is paid a salary and benefits comparable to other organisations within our industry and is not remunerated in the excess fashion of many public company executives.

The future of Caladenia

Your Board has a vision for Caladenia that includes an eight bed, short term overnight and emergency respite centre. In accord with this vision, your Board has embarked on a capital fund raising appeal for \$1.7m. We ask you to assist us in this appeal.

The Shire of Yarra Ranges has provided significant support for this project in making available, for a "peppercorn" rent, the land on which the respite centre will be constructed and operated.

We are now seeking financial support from our local community to justify State and Commonwealth Government contributions to our capital appeal.

How can you help? Of course we need financial contributions and every dollar you can donate will help in achieving our vision. More importantly we ask that you "spread the word". Do you know an individual or family who could assist us with a financial contribution? What about your contacts with community and business organisations? Do you have contacts with government decision makers or politicians?

We need your help and financial support now.

Please talk to one of our Board members if you have the capacity to assist us in this project.

Your Board is committed to the future of Caladenia and to expanding its already well recognised services.

Thank you for your attendance at our AGM this evening. We really appreciate your interest and support.

Harry Moyle
Chairperson

Manager's Report



Many changes have occurred since last year. The Board have had an incredible amount of work to get through in the last 12 months, and I thank them for their dedication.

As a staff we have been excited to see the respite centre grow on paper, and the donations start to trickle in. The change from Incorporated Association to Company limited by guarantee has not affected the day to day running of Caladenia or our programs, although many changes in the administration side of things have taken place. These changes however are all peripheral to the actual programs that the staff run so capably and creatively.

This year Caladenia in partnership with the Yarra Ranges Council Planned Activity Groups and Golden Wattle Planned Activity Group were funded to work together on a 12 month “Well for Life Project” (funded by the Department of Health) in all our programs. Caladenia partnered with the same agencies some years ago in the first round of Well For Life projects which focused on nutrition and physical exercise. For Caladenia the nutrition sessions were the catalyst for serving more salads, more vegetables with our meals, and the introduction of cheese and crackers, fruit and raisin toast as an alternative to chocolate biscuits (however delicious they may be!) at morning tea.

This more recent project has focused on emotional well-being. Project Worker Terry made her first task a visit to each and every group – to speak to our club members about emotional well being, and to ask them “what could we do to improve your emotional wellbeing?” The answers were many and varied as you can imagine! It was agreed to employ specialists to work across all the programs to implement a range of “complementary therapies” such as Art Therapy, Music Therapy, Singing for your Soul, Laughter Therapy and Brain Gym. As well as these activities running in the programs, staff from each agency were trained in how to run sessions themselves.

The Well for Life Project has dovetailed easily with the latest initiative from the Department of Health – the implementation of the Active Service Model. The Active Service Model (ASM) directs Home and Community Care (HACC) funded agencies and staff to move toward a culture of “doing with” rather than “doing for”, encouraging autonomy, independence and choice for our clients wherever possible.

Caladenia in partnership with the Yarra Ranges Council Planned Activity Groups (PAG) and Golden Wattle PAG (EACH) has also been successful in gaining funding to work on an ASM project that will have as an outcome a best Practice guide for PAG groups wanting to implement the ASM approach across all aspects of service. We expect that this project will increase our knowledge as well as improve all current practice – so that we truly follow an ASM approach in all aspects of service, and will allow us to share this resource with other PAGs.

The monthly carer support meetings have been very well attended this year, and three of the meetings were devoted to the “Short course for family carers” presented free of charge by Alzheimer’s Australia. The carers gained useful information and contacts to help them in their caring role – as well as tips for looking after themselves. Our carer lunches in December and June are always very well attended!

Manager's Report (cont)

It has been a busy year for the programs, for our clients, staff and volunteers. We welcomed Cheryl Watt in her position as Administration Assistant, and farewelled Anne Welsh after 19 years. We have welcomed new program staff members, as others have reduced their hours to suit their lifestyles.

We have welcomed 6 new volunteers to the team, making a total of 42. Most of our volunteers give time once a fortnight – but there are some dedicated folk who come in each week – and a few come two or three times a week! The Volunteer training day in July was well attended, and it certainly looked like everyone got an awful lot out of the day. We had a session on Person Centred Care in the morning, followed by a brush up on emergency procedures. The lunch was delicious, and we had very positive feedback from the music and singing session in the afternoon. I thank you all personally for your dedication – you know we could not run without you.

Thanks also to the incredible Caladenia staff team. They are the people who care for our clients, who plan and implement the amazing person centred programs. The program staff are the ones who will always go that little bit over and above to ensure that each day runs smoothly, on time and to plan – even though plans will, and often do change at the last minute! I emphasise that each person who attends our programs, and each carer who is getting that much needed break a couple of times each week, appreciates each and every thing you do – as do I.

Sarah Yeates
Day Centre Manager



Drum workshop



Brain gym participants in action



Members' Christmas party

Finance Report

Our Centre has this year again increased income and fully utilized this money to provide increased services to participating members whilst incurring a modest deficit of \$15,436.

Your Board remains committed to the ongoing provision of existing services to members and to the realisation of our dream to build an overnight respite centre on this site to compliment our day care services. Our challenge of course is to raise the substantial funds required so I encourage all in attendance to give generously and spread the word.

I now refer your attention to the following combined items within the detailed financial statements which were prepared in two parts and have been distributed to financial members.

In your packs tonight is a summarized set of financial statements combining the two entities that operated as Caladenia during last financial year.

Income

Total income increased by 14.5% on the back of an increase of 27% in government funding. In addition there was an increase of 52% in donations around the Respite Centre project.

Expenses

Costs to operate the Centre increased by 16.2% primarily the result of an increase of 25.4% in general expenses and a 21.7 % increase in total salaries and on costs to support the increase in program delivery. Non cash expenses (predominantly annual leave provisions and depreciation) are 33.6 % lower than the prior year.

Balance Sheet

The organization remains sound with Current Assets of \$238,927 and Total Net Assets of \$639,676.

In conclusion I wish to extend my sincere thanks to Harry Moyle and Andrew Watson for their significant contribution as members of the finance committee, and to Sarah Yeates and Cheryl Watt for their daily management of financial issues and their timely and accurate reporting for our regular meetings.

John Hale
Chair
Finance Committee

Caladenia Dementia Care

PO Box 685
LILYDALE Vic 3140

Profit & Loss [Last Year Analysis]

July 2009 through June 2010

20/10/20
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	This Year	Last Year	\$ Difference	% Difference
INCOME				
Day Centre Fees	\$42,462	\$56,459	-\$13,997	(24.8%)
HACC Monthly Funding	\$348,793	\$274,347	\$74,446	27.1%
Other Funding	\$4,162	\$4,866	-\$704	(14.5%)
Grants general	\$6,180	\$6,180	\$0	0.0%
Dept of Vet. Affairs	\$26,940	\$26,625	\$316	1.2%
Capital Grants	\$0	\$9,707	-\$9,707	(100.0%)
Fundraising Income	\$21,513	\$14,108	\$7,405	52.5%
Other Income	\$10,168	\$9,810	\$358	3.7%
Total INCOME	\$480,218	\$402,100	\$58,117	14.5%
Gross Profit	\$480,218	\$402,100	\$58,117	14.5%
EXPENSES				
Expenses General	\$90,313	\$72,017	\$18,296	25.4%
Salaries, On Costs, Staff cost	\$354,949	\$291,543	\$63,406	21.7%
Non Cash Expenses	\$30,382	\$45,780	-\$15,398	(33.6%)
Total EXPENSES	\$475,654	\$409,340	\$66,314	16.2%
Operating Profit	-\$15,436	-\$7,240	-\$8,196	(113.2%)
Other Income				
Other Expenses				
Net Surplus / (Deficit)	-\$15,436	-\$7,240	-\$8,196	(113.2%)

Balance Sheet [Last Year Analysis]

June 2010

20/10/20
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	This Year	Last Year	\$ Difference	% Difference
ASSETS				
Current Assets				
Cash On Hand	\$131,748	\$141,389	-\$9,641	(6.8%)
Debtors	\$5,935	\$7,688	-\$1,753	(22.8%)
Investments	\$101,244	\$100,000	\$1,244	1.2%
Total Current Assets	\$238,927	\$249,077	-\$10,150	(4.1%)
Property & Equipment				
Buildings & Grounds	\$384,960	\$373,667	\$11,293	3.0%
Motor Vehicles	\$15,789	\$19,740	-\$3,951	(20.0%)
Total Property & Equipment	\$400,749	\$393,407	\$7,342	1.9%
Total ASSETS	\$639,676	\$642,484	-\$2,808	(0.4%)
LIABILITIES				
Current Liabilities				
Creditors	\$9,023	\$558	\$8,464	1,515.6%
GST Liabilities	\$1,989	\$2,598	-\$609	(23.4%)
Payroll Liabilities	\$9,288	\$7,182	\$2,106	29.3%
Provisions	\$66,717	\$64,050	\$2,667	4.2%
Total Current Liabilities	\$87,017	\$74,388	\$12,628	17.0%
Total LIABILITIES	\$87,017	\$74,388	\$12,628	17.0%
Net Assets	\$552,660	\$568,096	-\$15,436	(2.7%)
Equity				
Retained Earnings	\$568,096	\$575,336	-\$7,240	(1.3%)
Current Year Surplus/Deficit	-\$15,436	-\$7,240	-\$8,196	(113.2%)
Total Equity	\$552,660	\$568,096	-\$15,436	(2.7%)